



**Scappoose Public Library Board of Directors
Regular Business Meeting
August 18, 2022
7 PM
Library Meeting Room also broadcast on Zoom
Agenda**

1.0 Call to Order and Pledge of Allegiance

Attending were Board President Jessica Whitney, Vice President Lisa Lewis, Mary Jo Mazzella and Director Jeff Weiss attended. Lisa called the meeting to order at 7:05 PM. Lisa led the group in the Pledge of Allegiance.

2.0 Public Input

There was no public input or attendance

3.0 Consent Agenda

3.1 Secretary-Treasurer's Report

3.2 Presentation of Bills

3.3 Approval of Minutes: July 18, 2022

Lisa asked about the check to Larry Jackson. Jeff explained that it was for the Big River Big Band performance at Movies in the Park. The board had signed a check to Larry Jackson/Big River Big Band last month, but the credit union would not cash it because of the dual payment line. Mary Jo made a motion to approve the Consent Agenda. Jessica seconded. Motion passed.

4.0 Old Business

4.1 Submitted and Approved Grants Progress

Director Weiss stated he completed the application for the NIH/OHSU grant. After Movies by Moonlight started this summer, the library received two sponsorship inquiries from Grocery Outlet Scappoose and Dealer's Market at the \$1000 level. The library has signed pledges from the owners of these businesses, but has not received payment for the pledges yet.

4.2 Summer Reading Program 2022

Weiss: As we near the end of the Summer Reading Program, we have 497 children enrolled. All the big events have happened with the final event being the pool party at Eisenschmit Pool with 40 children attending.

4.3 Movies in the Park 2022

Weiss stated Movies in the Park has seen record attendance this year. We have been having around 200 attendees per movie. Having cheap food and more community participation and better advertising have made it a major local event. The larger screen also makes the image more visible throughout the park.

There is an issue with clean up because there are so few volunteers and even though no one is intentionally making a mess, having a large group in the park ends up having more clean up.

4.4 Scappoose Schools Library Partnership

The \$3000 worth of books have been ordered for the schools. They should mostly be in by the time school starts.

4.5 OHSU/NIH Research Grant

Weiss said all paperwork was complete for the library to participate in this study and grant.

4.6 Donated Leave Policy

Weiss presented an updated leave policy which included the changes to how leave may be donated that the board suggested at the last meeting. Jeff also presented forms for staff requesting leave and staff donating leave. There was discussion about how to change the donation of hours form so that monthly donations could be allowed. It was decided to add a statement to the form allowing for monthly donations of sick time to the sick leave bank. Lisa made a motion to accept the policy with the discussed corrections. Mary Jo seconded. Motion passed.

4.7 Board Duties and Responsibilities Manual – Continuing Training.

Tabled until September meeting. The board decided to postpone this ongoing item to shorten the meeting so that Mary Jo could leave for a prior commitment.

5.0 New Business

5.1 Librarian's report

Report attached. Weiss noted that there are a lot of kids in the library this summer. Some of the latchkey kids stay all day. There are children from 6 on up in the library nearly all day. The library also has had staffing issues due to Covid outbreaks among staff. The new graphic novels eBook database has not been used much so far. The Scappoose 50 Year Planning Committee work was also discussed.

5.2 Fall Programming

Weiss presented the schedule of activities in the library after school starts. There will be two game nights for families and adults. One, the fourth Thursday of the month, will be an open play night. The other will be a night based around learning one specific game in depth. That night (the second Thursday of the month) will be volunteer led. For tweens and teens, there will be a cooking program and Manga club once a month. For younger kids, there will be Tuesday storytime, Wednesday Lego club when school lets out early and open play Friday mornings for pre-school children. There will be a Barbie Club once a month. Jordan Weiss is presenting a fall mushroom program for adults on September 28.

6.0 Other Business

Lisa reminded the board that SDAO Board Training programs need to be complete by December 30.

7.0 Future Agenda Suggestions.

8.0 Board Comments

9.0 Adjourn.

Mary Jo made a motion to adjourn. The meeting adjourned at 7:40 PM.